



PROJECT NAME:

PROJECT PARTNER(S):

REVIEWER:

## Affordable Housing Development Fund – Haywood County Evaluation Criteria

Max Points	Score	Evaluation Criteria
10		<p>Community need and support</p> <ul style="list-style-type: none"> <li>• Description of need using narrative and objective metrics</li> <li>• How does the local need match the type of project suggested?</li> <li>• How was the community engaged in developing this project?</li> </ul>
10		<p>Additional evidence of local support (support letters, resolutions, etc.)</p> <ul style="list-style-type: none"> <li>• Documentation of municipal support from the city/township where the projected would be located</li> <li>• Committed funding or support from local agencies, community groups, elected representatives</li> </ul>
20		<p>Capacity of applicant to manage CDBG-DR grants (which may include hiring or contracting plans), including but not limited to</p> <ul style="list-style-type: none"> <li>• A minimum 5 years of experience in the activity for which the funds are being requested</li> <li>• A minimum of 3 project examples the applicant has worked on similar to the activity for which the funds are being requested</li> <li>• Capacity to perform financial management and oversight</li> <li>• Capacity to perform grant management functions as demonstrated through prior experience managing grants with in-house staff or with a grant management consultant</li> <li>• Internal auditing capability</li> <li>• Administrative staffing</li> <li>• Knowledge of both Federal and State procurement and contracting and financial management requirements</li> <li>• 2 CFR 200 knowledge</li> </ul>

		<ul style="list-style-type: none"> <li>Monitoring and controls of timely expenditure of federal funds</li> <li>Any additional relevant previous experience of developers or contractors involved in the project</li> </ul>
10		<p>Innovation</p> <ul style="list-style-type: none"> <li>What makes this project innovative? Does the project use innovative financial structures, partnerships, resiliency components, building structures, cost savings, or is innovative in some other way that makes the project responsive to the needs of Haywood County?</li> </ul>
10		<p>Leverage and other financial considerations</p> <ul style="list-style-type: none"> <li>Leverage – describe any matching funds or leverage included in the project</li> <li>Additional set-asides of units for extremely low and very low-income populations (applies to rental projects)</li> <li>Set-aside of units for special needs populations</li> <li>Debt Service Coverage Ratios</li> <li>Per Unit Cost</li> </ul>
20		<p>Evidence of readiness to proceed</p> <ul style="list-style-type: none"> <li>Committed funding</li> <li>Proof of site control</li> <li>Approved zoning or permitting decisions</li> <li>Proof of solidified drawings or A/E</li> <li>Environmental reviews, or other pre-development procurement</li> <li>Estimated timeline</li> <li>Likelihood of completing the proposed project within grant deadlines</li> </ul>
10		<p>Consistency with community recovery priorities</p> <ul style="list-style-type: none"> <li>Consistency with efforts made within the local government agency for disaster recovery</li> <li>Consistency with part of a regional effort to develop community priorities for disaster recovery</li> <li>Details about why this project will provide recovery for storm-damaged counties or local area</li> </ul>
10		<p>Considerations for future storm resiliency</p> <ul style="list-style-type: none"> <li>Consistency with community planning priorities related to resiliency against future storms</li> <li>Ways the project incorporates or plans to incorporate resilient construction methods</li> <li>Site considerations such as avoiding floodplain and/or providing nearby access to public transportation</li> </ul>

		<ul style="list-style-type: none"> <li>Description of Enterprise Community Partners standards or substantially similar program, if applicable</li> </ul>
<b>100</b>		<b>TOTAL POINTS</b>