**Funding Authority**

The North Carolina Office of Recovery and Resiliency (NCORR) received notification of an award from the U.S. Department of Housing and Urban Development (HUD) for approximately $22M to serve Severe Service Need Households experiencing homelessness within the NC-503 NC Balance of State Continuum of Care (CoC) area. The North Carolina Balance of the State Continuum of Care applied with NCORR as a Collaborative Applicant on this effort.

All awards are contingent upon the State of North Carolina receiving the specified funds from HUD at the expected level and are subject to any modifications or additional requirements that may be imposed by law. Awardees must comply with all applicable provisions of the Federal Program Guidelines, and the requirements of HUD Financial Guide.

**SECTION I: APPLICANT INFORMATION**

|  |  |
| --- | --- |
| Applicant Name: | *Click or tap here to enter text.* |
| Applicant Type: | [ ] 501(c)3 Nonprofit Applicant[ ] Local Unit of Government[ ] Public Housing Authority[ ] Native American Tribal Organization |
| **ATTESTATION**  |  |
| Name of Person Completing Application: | *Click or tap here to enter text.* |

I attest that I am an authorized representative of the applicant and that the information provided is true, accurate, and complete to the best of my knowledge. I am legally authorized to make assertions, attestations, and certifications on behalf of the applicant using the funds. *(The person completing the application must be an authorized representative of the applicant.)*

Applicant will comply with all applicable federal requirements to be observed by organizations being funded with HUD funds, including but not limited to compliance with Federal Labor Standards, Fair Housing, Section 3, Segregated Facilities, Equal Opportunity, Non-Discrimination, FFATA, Section 109, Title VI and EO 11246.

☐Yes, I attest.

☐No, I do not attest.

**Section II: APPLICANT CAPACITY AND STABILITY**

*While Back@Home-BoS is centralizing financial assistance management through Housing Collaborative, the program will prioritize Applicants that have a track record of financial stability, understand government funding regulations, and demonstrate experience leveraging resources to support households.*

|  |
| --- |
| 1. Has the Applicant received over $750,000.00 of federal funding from any source in a single year over the last three years?

[ ] Yes (If yes, NCORR will review audits submitted to the federal government.)[ ] No (If no, submit operation budget with profit and loss statement for the most recent fiscal year.)1. Does the Applicant currently receive any HUD funding?

[ ] Yes[ ] No1. Has the Applicant received any HUD findings, resolved or unresolved, within the past three (3) years?

[ ] Yes (If yes, submit the approved Corrective Action Plan.)[ ] No[ ] Not Applicable1. Does the Applicant have any past or existing contracts with a North Carolina state agency, including ESG funding?

[ ] Yes[ ] No1. Has the Applicant received any State contract findings, resolved or unresolved, within the past 3 years?

[ ] Yes (If yes, submit the approved Corrective Action Plan.)[ ] No[ ] Not Applicable1. Is the Applicant able to leverage other resources and local funding to cover activities to stabilize households in permanent housing (i.e., furniture, household goods, moving costs, etc.)?

[ ] Yes (If yes, please describe the funding and resources.) *Click or tap here to enter text.*[ ] No |

**Section III: PRIOR APPLICANT EXPERIENCE (Program Coverage and Staffing)**

*Providing coverage for all 79 counties in the NC Balance of State CoC is a priority for Back@Home-BoS. Applicants are encouraged to cover multiple counties beyond existing CoC regional committee boundaries. Applicants will need to consult RFA documentation to understand how coverage impacts projected households served for the Applicant.*

1. What counties does the Applicant currently serve with existing programs?

 Choose all that apply.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ] Alamance | [ ] Alexander | [ ] Anson | [ ] Beaufort | [ ] Bertie |
| [ ] Bladen | [ ] Burke | [ ] Cabarrus | [ ] Caldwell | [ ] Camden |
| [ ] Carteret | [ ] Caswell | [ ] Catawba | [ ] Chatham | [ ] Cherokee |
| [ ] Chowan  | [ ] Clay | [ ] Columbus | [ ] Craven | [ ] Currituck |
| [ ] Dare | [ ] Davidson | [ ] Davie | [ ] Duplin | [ ] Edgecombe |
| [ ] Franklin | [ ] Gates | [ ] Graham | [ ] Granville | [ ] Greene |
| [ ] Halifax | [ ] Harnett | [ ] Haywood | [ ] Henderson | [ ] Hertford |
| [ ] Hoke | [ ] Hyde  | [ ] Iredell | [ ] Jackson | [ ] Johnston |
| [ ] Jones | [ ] Lee | [ ] Lenoir | [ ] Macon | [ ] Madison |
| [ ] Martin | [ ] McDowell | [ ] Montgomery | [ ] Moore | [ ] Nash |
| [ ] Northampton | [ ] Onslow | [ ] Pamlico | [ ] Pasquotank | [ ] Perquimans |
| [ ] Person | [ ] Pitt  | [ ] Polk | [ ] Randolph | [ ] Richmond |
| [ ] Robeson | [ ] Rockingham | [ ] Rowan | [ ] Rutherford | [ ] Sampson |
| [ ] Scotland | [ ] Stanly | [ ] Stokes | [ ] Surry | [ ] Swain |
| [ ] Transylvania | [ ] Tyrell | [ ] Union | [ ] Vance | [ ] Warren |
| [ ] Washington | [ ] Wayne | [ ] Wilson | [ ] Yadkin |  |

1. What counties is the Applicant applying to serve with Back@Home-BoS?

Choose all that apply.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ] Alamance | [ ] Alexander | [ ] Anson | [ ] Beaufort | [ ] Bertie |
| [ ] Bladen | [ ] Burke | [ ] Cabarrus | [ ] Caldwell | [ ] Camden |
| [ ] Carteret | [ ] Caswell | [ ] Catawba | [ ] Chatham | [ ] Cherokee |
| [ ] Chowan  | [ ] Clay | [ ] Columbus | [ ] Craven | [ ] Currituck |
| [ ] Dare | [ ] Davidson | [ ] Davie | [ ] Duplin | [ ] Edgecombe |
| [ ] Franklin | [ ] Gates | [ ] Graham | [ ] Granville | [ ] Greene |
| [ ] Halifax | [ ] Harnett | [ ] Haywood | [ ] Henderson | [ ] Hertford |
| [ ] Hoke | [ ] Hyde  | [ ] Iredell | [ ] Jackson | [ ] Johnston |
| [ ] Jones | [ ] Lee | [ ] Lenoir | [ ] Macon | [ ] Madison |
| [ ] Martin | [ ] McDowell | [ ] Montgomery | [ ] Moore | [ ] Nash |
| [ ] Northampton | [ ] Onslow | [ ] Pamlico | [ ] Pasquotank | [ ] Perquimans |
| [ ] Person | [ ] Pitt  | [ ] Polk | [ ] Randolph | [ ] Richmond |
| [ ] Robeson | [ ] Rockingham | [ ] Rowan | [ ] Rutherford | [ ] Sampson |
| [ ] Scotland | [ ] Stanly | [ ] Stokes | [ ] Surry | [ ] Swain |
| [ ] Transylvania | [ ] Tyrell | [ ] Union | [ ] Vance | [ ] Warren |
| [ ] Washington | [ ] Wayne | [ ] Wilson | [ ] Yadkin |  |
|  |  |  |  |  |

1. Back@Home-BoS has a rapid implementation timeline. If awarded, what is the Applicant’s plan to quickly increase staffing? Please include any staff that would be reassigned and any hiring plans.

|  |
| --- |
| *Click or tap here to enter text.* |

**Section IV: PRIOR APPLICANT EXPERIENCE (Data Entry)**

*Service Providers will be responsible for entering client data and encounters in a Homeless Management and Information System (NCCEH@HMIS). While Applicants are not required to have experience with an HMIS system, Applicants with experience with recording client-level data will be prioritized.*

|  |
| --- |
| 1. What is the current client-level database that the Applicant uses to track client interactions?

*Click or tap here to enter text.*1. Please describe how the Applicant uses this database including data entry policies that assist with data quality and timely data entry.

*Click or tap here to enter text.* |

**Section V: PRIOR APPLICANT EXPERIENCE (Supporting Households)**

*The primary responsibility for Service Providers will be to provide housing stabilization services as listed in the RFA to households with severe service needs. Applicants with prior experience serving these households will be prioritized. Back@Home-BoS wants to partner with Applicants who approach their work with creativity and a curiosity to identify new promising practices. The program will provide ongoing support to Service Providers to ensure they have the resources to provide quality services.*

|  |
| --- |
| 1. Does the Applicant currently provide housing stabilization services (as outlined in the RFA) for permanent housing programs?

[ ] Yes (If yes, please describe how the Applicant uses these services to assist households with getting and keeping housing.) *Click or tap here to enter text.*[ ] No (If no, how does the Applicant plan to staff up quickly to gain this expertise?) *Click or tap here to enter text.*1. Are there services outlined in the RFA that the Applicant does NOT currently provide?

[ ] Yes (If yes, how does the Applicant plan to include these additional services as a Service Provider?) *Click or tap here to enter text.*[ ] No1. Describe the Applicant’s experience serving households with severe service needs (as defined in the RFA).

*Click or tap here to enter text.*1. Back@Home-BoS will centralize unit recruitment activities, but Service Providers will need to interact with landlords while working with households. Does the Applicant have experience working with landlords and property managers to:
	1. Complete rental applications?

[ ] Yes[ ] No* 1. Sign leases and coordinate move-in?

[ ] Yes[ ] No* 1. Respond to housing crises?

[ ] Yes[ ] No1. Please describe how the Applicant creatively addresses common challenges specific to rural areas in North Carolina (i.e., transportation, outreach, etc.). If the Applicant does not currently serve a rural area, please describe how you plan to identify and address these challenges.

*Click or tap here to enter text.* |

**Section VI: PRIOR APPLICANT EXPERIENCE (Approach)**

*Back@Home-BoS wants to ensure that households receive the best services possible to assist with their housing stability. To that end, the program identifies several aspects of high-quality services in this section. Back@Home-BoS will offer continued assistance to Service Providers to learn and implement best and promising practices in housing stabilization services.*

|  |
| --- |
| 1. Please describe in detail how the Applicant implements the following approaches as defined in the RFA. Include specific examples in the response such as organization-wide or programmatic policies, procedures, guidelines, staff trainings, etc.:
	1. Housing First

*Click or tap here to enter text.** 1. Person-Centered Approach

*Click or tap here to enter text.** 1. Harm Reduction

*Click or tap here to enter text.** 1. Cultural Humility

*Click or tap here to enter text.** 1. Equity (as it pertains to clients and Applicant practices)

*Click or tap here to enter text.** 1. Assertive outreach and engagement

*Click or tap here to enter text.** 1. Trauma-Informed Care

*Click or tap here to enter text.*  |

**Section VII: PRIOR APPLICANT EXPERIENCE (Staffing)**

*Back@Home-BoS recognizes that staff are a key resource for providing quality services to households. The program will prioritize Applicants who implement promising practices to support staff and reduce turnover.**Back@Home-BoS will also provide resources to Service Providers to support staff including training and ongoing case conferencing.*

|  |
| --- |
| 1. Does the Applicant use a team-based model (as defined in the RFA) for providing case management services?

[ ] Yes[ ] No (If no, please explain why the Applicant does not use a team-based model.)*Click or tap here to enter text.*1. Please describe how the Applicant incorporates lived experience of homelessness in staffing, program design, service delivery, leadership representation, and/or agency partnerships.

*Click or tap here to enter text.*1. Please describe how the Applicant uses case conferencing to support case managers and provide quality services.

*Click or tap here to enter text.*1. Please describe the Applicant’s current supervision of case managers including how often supervision is provided.

*Click or tap here to enter text.*1. What support does the Applicant provide to case management staff to reduce burnout and turnover (i.e., mental health services, additional PTO, etc.)?

*Click or tap here to enter text.* |

**Section VIII: PRIOR APPLICANT EXPERIENCE (Community Connections)**

*Back@Home-BoS wants Service Providers to be able to leverage community resources to serve more households. Community resources can assist with finding households affordable housing, appropriate services, and adequate income to maintain housing stability. The program will prioritize Applicants who have existing referral relationships with organizations in their community.*

|  |
| --- |
| 1. Does the Applicant currently participate in the NC Balance of State CoC or other CoC’s Coordinated Entry process?

[ ] Yes (If yes, please indicate how)[ ] Refers households to the process[ ] Completes evaluations for households[ ] Participates in regular case conferencing[ ] Participates in evaluations of the system[ ] Receives referrals for permanent housing programs[ ] Serves as regional coordinated entry lead[ ] No1. Does the Applicant have experience with successfully referring households to local housing programs?

[ ] Yes (If yes, please list housing programs that the Applicant refers to.)*Click or tap here to enter text.*[ ] No1. Does the Applicant have an established relationship with the local public housing authorities in your coverage area?

[ ] Yes[ ] No1. Is the Applicant able to successfully refer households for housing choice vouchers (i.e., HCVs, EHVs, mainstream, FUP).

[ ] Yes[ ] No1. Is the Applicant able to successfully refer households for public housing units?

[ ] Yes[ ] No1. Does the Applicant have relationships with local mental health, substance use, and health agencies to refer households?

[ ] Yes (If yes, please name and describe.)  *Click or tap here to enter text.*[ ] No1. Does the Applicant have relationships with local employment and income procurement agencies to refer households?

[ ] Yes (If yes, please name the entities and describe.)  *Click or tap here to enter text.*[ ] No  |

**Section IX: ADDITIONAL INFORMATION (Optional)**

|  |
| --- |
| Please tell us any additional information that is not already asked about in the application that speaks to the Applicant's ability to be a Back@Home-BoS Service Provider. (Optional)*Click or tap here to enter text.* |